



Parish Hall Committee Meeting

The minutes of the joint Parish Hall Committee and Bell Centre Sub-Committee meeting held at The Parish Hall, Great Baddow on **Monday 18th March 2019** at 8.10pm

Present:

Chairman: Cllr Mrs V Chiswell Vice Chairman: Cllr. ^{Mrs D} ~~K~~ Ronaldson
Councillors: K Liley, Mrs J Sosin (Ex Officio), Mrs C Shaw (Ex Officio), ~~Mrs D~~ ~~Ronaldson~~ 

Officers: Clare Milligan, Parish Clerk
Public: None

730/18 **Apologies for Absence**

Mrs M Miller, T Miller, Mrs V Sadowsky and P Sadowsky all agreed

731/18 **Declarations of Interest**

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

732/18. **Minutes**

The minutes of the last Parish Hall meeting held on 24th September 2018 were signed as a true record by Cllr Mrs V Chiswell, proposed by Cllr Mrs V Chiswell and seconded by Cllr Mrs C Shaw with the following adjustments change Cllr K Ronaldson (Vice Chair) to D Ronaldson and change Mrs D Ronaldson (Councillor) to K Ronaldson and point 335/188 changed to 335/18.

733/18. **Public Question Time**

There were no members of the public present

734/18. **Clerk's Report**

1. **Maintenance** – The clerk advised that Committee rooms 1 and 2, the hallway, offices, toilets and backstage have all now been decorated and it is looking refreshed and bright. The Clerk would like to replace the flooring in the offices and backstage so will look into this further in the next financial year.

735/18. **Hall Hire Numbers**

The report was received, and figures were looked at and discussed. It was suggested that further advertising could be done to drum up



further hirers for the weekends. The Clerk will pass this on to the Admin Officer who deals with the Hall Hires.

736/18. **Parish Hall Maintenance Issues**

The Clerk advised that she would be getting someone in to look at the roof over committee room 1 in the new financial year as the crack is possibly getting bigger.

737/18. **Committee Room 1 Entrance**

A discussion took place on how to make the entrance more accessible for users. The clerk will look into and obtain quotes for railings, changing the steps to 3 lower ones and a ramp as well as looking at possibility of having the door hung the other way.

738/18. **Matters for Information**

The Clerk advised that she would be recommending that the Parish Hall Committee is disbanded and any items that need discussing are possibly taken to the F&GP meetings as it is normally financial decisions that need making. The reason for no longer having a Parish Hall Committee is that they are held twice a year and the agendas very rarely have anything to discuss. Items that are discussed are finance based and therefore it makes sense to take these to F&GP instead of having 2 meetings to discuss the same thing.

Meeting closed at 8:38pm

The Parish Hall, 19 Maldon Road, Great Baddow, Chelmsford CM2 7DW
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J Sain 8th April 2019