



Allotment Sub-Committee Meeting

The minutes of the Allotment Sub-Committee meeting held at The Parish Hall, Great Baddow on **Monday 24th June 2019 at 7.30pm**

Present:

Chairman: Cllr Mrs S. Young Vice Chairman: Cllr. K. Liley
Councillors: Mrs C Shaw (Ex Officio), Mrs D Ronaldson, A. Sosin, Mrs V Sadowsky, B Kilvington, S Bodera
Officers: Clare Milligan – Clerk to the Council

Vicarage Lane Allotments Representative: M Harris
Towerfield Allotments Representative: T Hull

181/19 **Apologies for Absence**

Cllr K Ronaldson
Cllr Mrs V Chiswell
Michele Dixon – Grounds Supervisor
All agreed and approved

182/19 **Declarations of Interest**

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

183/19 **Minutes**

The minutes of the last Allotment meeting held on 25th March 2019 were signed as a true record by Cllr Mrs S Young. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs D Ronaldson.

184/19 **Public Question Time**

There were no members of the public present.

185/19 **Grounds Supervisor Update Report**

- The drainage works at the cemetery and allotment site in Vicarage Lane are well under way. Unfortunately, due to the short notice received before works commenced we were only able to inform all tenants after the work had started.
- Servicing all areas connected to grounds has proved to be quite difficult over recent months due to staff holidays and sickness.
- Following the June allotment inspection, non-cultivation letters have been sent to tenants on plots T12, T15, T33, VL118, VL128 and VL133. A letter was also sent to the tenant on plot

VC

T43 regarding the dismantled shed that has still not been removed.

- Following the request for a lock on the gate at the Towerfield Allotment site, a consultation letter was sent to all tenants and as a result a combination lock has now been fitted and seems to be going well.
- Following the reported difficulties with a tap on one of the water butts at Towerfield, a new self-filling water butt has now been installed and has received favourable feedback from tenants on the site.
- As requested, a replacement noticeboard has been fitted at the Towerfield entrance.
- Further to Mr Harris' report about the damaged allotment number signs, the Grounds Supervisor would like to advise that the breakage of the numbers is due to the plastic becoming brittle through exposure to the elements and being easily damaged by mowing and strimming equipment, as opposed to being vandalised.

186/19

Towerfield Allotment Representative Report

The representative reported the following matters:

1. The representative thanked the council for the new water tank, notice board, padlock and grass cutting.
2. There have been some problems with sightings of rats on plot 46. It was agreed that the Clerk and Grounds Supervisor would visit the site and decide on next steps to be taken.

187/19

Vicarage Lane Representative Report

1. It was reported that the tenants have been coping well with the construction work. However there were concerns re the access area for the allotment holders and getting their cars down the path. The Clerk advised that this issue had been looked at and the area in question will now all have type one put down.
2. A query was raised about what was going to be put in place to form the boundary between the allotments and the new cemetery area. The Clerk will look into the cost of having a hedge and fence installed with various gaps for gates. The Clerk will also look at the water butt that is in the middle of the plot and see if this needs to be moved at all.

188/19

Cemetery Update

The Clerk advised that there had been a few minor issues that Cllr B Kilvington had picked up on when he visited the site. The main ones being the site health & Safety. Cllr B Kilvington had spoken to the site manager regarding all issues and the Clerk had arranged for the Project Manager from Cemetery Development to attend a meeting on Tuesday 25th June at 10am. There will be another meeting at the site

on Thursday 27th June and then the works are expected to finish on Friday 28th June 2019.

- 189/19 **Overgrown tree in Towerfields**
A discussion took place over the tree that is overgrown and covered in ivy in the allotments area. This tree has a preservation order on it. This item was referred to the Grounds Committee meeting.
- 190/19 **Matters for Information**
AS – asked when the allotment judging competition would take place this year. The Clerk will look into this.
- 191/19 **Next Meeting**
The next meeting will be held on the Tuesday 24th September 2019.

There being no other business, the meeting was closed at 7.55 pm

Signed V. Curwen Chairman 8.7.19 Date

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