

The minutes of the Parish Council Meeting



The Council met at 7.30 pm on **Monday 8th April 2019** in The Parish Hall, Great Baddow. Councillor Mrs J Sosin chaired the meeting.

Present: Councillors Mrs J Sosin, A Sosin, Mrs C Shaw, Mrs V Sadowsky, P Sadowsky, K Ronaldson, Mrs D Ronaldson, K Liley and Mrs S Young

In Attendance: The Clerk of the Council and Deputy Clerk

020/19 Public Announcements

There were no public announcements.

021/19 Apologies for Absence

Apologies for absence were received and accepted from Cllrs G Jarvis, T Miller, Mrs M Miller and Mrs V Chiswell

022/19 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registered Non Pecuniary Interests.

023/19 Minutes of the Council Meeting – 11th March 2019

The minutes of the Council meeting held on 11th March 2019 were signed as a true statement. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs C Shaw, with the following amendments: Item 708/18, No.1, the heading to be amended to read 'Bus Shelter – Maldon Road at Fire Station'; Item 709/18, No.3.1, the words 'and cut back overhanging bushes' to be added; Item 716/18, fifth bullet point, the words 'Action to write to First Bus to enquire about the service' to be added.

024/19 Public Question Time

There were no members of the public present.

025/19 Clerk's Report

1. Bus Shelter on Maldon Road near the Fire Station

The Clerk has received confirmation from Chelmsford City Council that they are happy for the Parish Council to proceed with the shelter. Letters have been written and delivered to the adjacent residents, who have until Friday 12th April to return any comments.

2. Child Protection Policy

This will be on the agenda for the next meeting of the Organisation Methods and Personnel Committee meeting on 15th April 2019.

3. Luxfield

V. Chiswell
13.5.19

The Clerk informed the meeting that logs had been placed across the entrance to Luxfield to stop cars and motor bikes from accessing the area. An email had also been received from The Environmental Group saying that they will be going to Luxfield on Sunday 14th April just to tidy the area, and not to cut back anything any further. This had been agreed by the Clerk.

4. **Defibrillator**

The defibrillator was fitted in the Vineyards on the wall of William Hill, on 5th April 2019. The Clerk has written a letter to the shop keepers and drawn up a notice for display in the shops, giving information about the location of the unit. It was agreed to make one change to the notice and to add the recognised defibrillator sign.

5. **Bowls Club Leases**

The Clerk reported that both leases, for the clubhouse and the grounds maintenance, are now with the Bowl's Club solicitor.

6. **Replacement of Parish Hall Stage**

The Clerk informed the meeting that this work will be undertaken at the beginning of August when the hall is not so well used.

7. **Letter to Elm Horticulture**

The Clerk circulated, prior to the meeting, a draft letter of support for Elm Horticulture and with one change, this was agreed.

8. **Damage to tennis court fencing in the Recreation Ground**

The Clerk reported that the damaged fencing would be replaced at the end of this week or early next week, and that the monies had been received from the insurance company.

9. **Request for work to be carried out as part of the Parish Cleansing Days Programme**

The Clerk will contact the organisers to confirm that as well as clearance of leaves and debris in the Bringy foopath, work is required to the overhanging bushes and shrubs to ensure that there is no further reoccurrence of the problem.

026/19Correspondence

1. Email from BAE regarding the Chain Home Tower. It was agreed that clarification should be sought on any specific dates/anniversary that require consideration. Cllr K Ronaldson and the Clerk will compose a reply to give information about useful contacts such as the historian for the Marconi Veterans Association, and English Heritage, who organise Open Days. Permission will also be sought to pass on details to any other organisations that could provide assistance.
2. Email from EALC regarding a survey on 'The Future of Essex'. This was noted and it was agreed that there was no response to be made.

027/19Reports of the Planning Committee 18th March 2019 and 1st April 2019

The reports of the Planning Committee of 18th March and 1st April 2019 were presented to the Council by Cllr A Sosin and signed as a true statement by Cllr Mrs J Sosin, with the following amendment to the minutes of 1st April 2019, Item 009/19, first line, the words 'he had received correspondence' to be deleted and replaced by 'correspondence had been received'.

028/19 Report of the Finance and General Purposes Committee 1st April 2019.

The report of the Finance and General Purposes Committee of 1st April 2019 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw, and seconded by Cllr A Sosin, with the following sentence to be added at the end of Item 017/19: 'This funding will come from Budget Code 1162 at the sum of £1500 18/19 and £1500 19/20'. It was agreed that the Clerk does not need to include Pension and HMRC details in the list of payments over £500.

029/19 Report of the Parish Hall Committee 18th March 2019.

The report of the Parish Hall Committee of 18th March 2019 was presented to the Council by Cllr Mrs D Ronaldson, proposed by Cllr Mrs D Ronaldson, and seconded by Cllr Mrs C Shaw with the following amendment to the list of attendees: the name of the Vice Chairman to be changed from Cllr K Ronaldson to Cllr Mrs D Ronaldson, and in the list of councillors present the name Mrs D Ronaldson to be deleted.

030/19 Report of the Allotments Sub Committee and Grounds Committee 18th December 2018.

25th MARCH

The reports of the Allotments Sub Committee and Grounds Committee were presented to the Council by Cllr Mrs S Young, proposed by Cllr Mrs S Young, and seconded by Cllr K Ronaldson.

031/19 Vineyards Car Parking Limits

Following notification from Clem Dobson, the managing agents for the Vineyards, that a new ANPR system would be installed in the car park and come into effect on 8th April 2019, it was agreed that the Clerk should contact the agents on the following matters:

1. To propose that the enforcement period should be 8am-6pm, rather than the stated times of 6am-8pm.
2. To request that the restrictions should not apply on Sunday as they have not previously been enforced on that day, and the car park has never been full on a Sunday.
3. To query whether there is a time limit on leaving and returning to the car park.
4. To query whether the length of stay continues to be registered if the period in the car park extends over the end of the charging period. For example, a car parked at 7pm would/would not be liable to a two hour restriction.

It was also noted that representatives from local groups have contacted both individual councillors and the parish council office to request clarification of the restrictions, and to express their concern about the problems for their members, and this will also be reported to Clem Dobson.

032/19 Sandon Quarry Planning Permission

It was agreed that the Parish Council had no objection to the planning permission and the Clerk will inform Chelmsford City Council.

033/19Matters for Information

- Cllr Mrs D Ronaldson reported that the notice at the entrance to the Recreation Ground incorrectly shows the Parish Council address as '9' and not '19'. The Clerk replied that she is aware of the need for new signs in that location.
- Cllr P Sadowsky reported that the metal 'No Parking' sign at Towerfield was being vandalised and had been bent at one corner. The Clerk will ask the Grounds Supervisor to look at this.
- Cllr A Sosin drew attention to the road closure notices that had recently been circulated by the Clerk with regard to Baddow Hall Crescent and Molrams Lane. It was agreed that these are not usually displayed on noticeboards.
- The Clerk informed the meeting that the revised Parish Council website was uploaded today and any remaining snags will be resolved overnight.
- The Clerk reported that she had received an email from the City Council Planning Department today stating that neighbours comments would be shown online again.
- Cllr K Ronaldson reported that the election notices are still on the noticeboards, and the Clerk replied that these would be taken down on Wednesday when the boards are changed.
- The Clerk asked for two cheques to be signed for suppliers, as these had not been included in the payments to be made by bank transfer at the beginning of the month.

034/19Village Conference

The Clerk had circulated the report for the Village Conference prior to the meeting. A number of changes and alterations were discussed and noted by the Clerk. Cllr Mrs S Young will contact the Clerk after the meeting to discuss changes to the Grounds sections. The Clerk will source a picture for the title page. Cllr Mrs C Shaw reminded the Clerk that the venue has changed for this year's conference, as it will be held in the Parish Hall and not the Bell Centre, and asked for this to be made clear on the posters. Cllr Mrs V Sadowsky suggested that display boards could be put up to promote the Parish Council's facilities. The Clerk confirmed that she has contacted the necessary groups/organisations for their contributions, and to ask whether they will be attending to speak to their reports.

035/19Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs S Young. This was agreed unanimously.

036/19Staffing Update

The Clerk gave an update to the meeting on staffing matters relating to the Grounds staff and Weekday/Weekend Games Attendants. The situation is being monitored and a report will be made to the next meeting of the Organisation Methods and Personnel Committee on 15th April 2019.



037/19 Cemetery Tender

The Clerk circulated a quotation from Cemetery Development Services for project management of the drainage and road works in the cemetery. It was proposed by Cllr Mrs S Young and seconded by Cllr K Liley that the quotation in the sum of £4200 plus VAT should be accepted. This was agreed unanimously.

The water butt serving the allotment site, and currently situated on the land to be reclaimed for the cemetery, may need to be removed or relocated once the works commence, and the future requirements will be reassessed.

There being no other business, the meeting was closed at 8.55 pm

Signed.....*V. Cutwell*.....Chairman.....*13.5.19*.....Date