



The Minutes of the Parish Council Meeting

The Council met at 8:00pm on **Monday 13th May 2019** in The Parish Hall, 19 Maldon Road, Great Baddow.

Councillor Mrs V Chiswell chaired the meeting.

Present: Councillors Mrs V Chiswell, Mrs J Sosin, A Sosin, Mrs C Shaw, Mrs V Sadowsky, P Sadowsky, K Ronaldson, Mrs D Ronaldson, K Liley and Mrs S Young

In Attendance: The Clerk of the Council

085/19Public Announcements

There were no public announcements.

086/19Apologies for Absence

None received

087/19Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registered Non Pecuniary Interests.

088/19Minutes of the Council Meeting – 8th April 2019

The minutes of the Council meeting held on 8th April 2019 were signed as a true statement. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs D Ronaldson, with the following amendments: Item 030/19 should read 25th March 2019 and not the 18th December 2018.

089/19Public Question Time

A member of the public asked:

Now that the City Council elections had taken place and there were many changes will the Army and Navy Taskforce committee be disbanded and then regrouped? The council advised that this was an ECC committee and the county councillors had not changed so they did not see why this would happen although agreed that the representatives from the City Council may change but no one could be certain.

090/19Clerk's Report

1. **Bus Shelter Maldon Road** – new quotes have been received for the bus shelter and these will be discussed at the next F&GP meeting.

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2. **The Bowls Club leases** – The bowls club solicitor has now emailed our solicitor with a few questions regarding the lease and I am awaiting our solicitor to contact me.
3. **Elm Horticulture letter** – this has been sent to the contractor
4. **Tennis Court fencing** – this is all now mended.
5. **Parish Cleansing Days Programme** – the clerk contacted the department involved and requested the changes to include over hanging bushes.
6. **BAE correspondence** – The clerk replied to the e-mail and an automatic reply was sent re possible security breach so no further action will be taken by the clerk. It was agreed that the Clerk will contact BAE directly to see if there is anything that they are trying to do and how the council can help. VC
7. **Vineyard Parking** – the Clerk contacted Clem Dobson Ass^{OSCEI ATES} and asked the questions from the previous meeting. ^{THE CLERK} I can confirm that the ANPR is in operation from 6am to 8pm 7 days a week and there will be no change to this. If you arrive at 6:30pm you can stay longer than 2 hours as the ANPR will no longer register your vehicle from 8pm. The gap between staying and returning is 2 hours and it is an £85 fine. VC
8. **Cemetery tender** – the works have started on the cemetery and seem to be going very well.
9. **Rec Ground Sign** – this item has gone to F&GP with quotes for new signs and a company has been chosen and the new sign is being designed. The Clerk has circulated the draft sign for comments from all councillors. Cllr Mrs V Chiswell will work with the Clerk on this.
10. **No Parking sign Towerfield** – the clerk asked the Grounds Supervisor to keep an eye on this and report to the necessary company if the sign is taken down or ^{DAMAGED}. VC
11. **Defibrillator training** – The Clerk advised that training will be organised for the councillors, staff and the employees of the shops in the Vineyards. As soon as a date has been organised the Clerk will circulate.

091/19 Correspondence VC

1. Email from a residence regarding the BT kiosk in Molrams Lane. The council asked that the phone be checked to see if it was working and for the Clerk to check all previous minutes to see if a decision had already been taken on this phone kiosk.

092/19 Annual Governance Statement

The Clerk advised that the blank form was just for information and this would be completed in time for the next council meeting after the internal audit had taken place.

093/19 Minutes of the Planning Committee 15th April 2019 and 29th April 2019

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The reports of the Planning Committee of 15th April and 29th April 2019 were presented to the Council by Cllr A Sosin and signed as a true statement by Cllr Mrs V Chiswell.

094/19 Minutes of the Finance and General Purposes Committee 29th April 2019.

The report of the Finance and General Purposes Committee of 29th April 2019 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw, and seconded by Cllr A Sosin, with the following amendment to point 077/19. Instead of 'The Clerk advised that she would be' this should read 'The Clerk asked for council agreement in'. Then at the end of this item 'This was agreed'.

095/19 Minutes of the Organisation, Methods and Personnel Committee 15th April 2019

The report of the Organisation, Methods and Personnel Committee of 15th April 2019 was presented to the Council by Cllr Mrs S Young, proposed by Cllr Mrs S Young and seconded by Cllr Mrs D Ronaldson.

096/19 Draft Minutes of the Village Conference 25th April 2019.

The draft report was circulated for information only and will be agreed at the next Village Conference. It was agreed to place the draft minutes on the website making sure it states draft.

097/19 Committee and Minute Changes

- a) The Clerk previously circulated a paper stating that she felt there was no need for a Parish Hall Committee. A discussion was had and the councillors request that the committee stays but that if the Chair of that committee at the time of the meeting felt there was no agenda they could cancel the meeting.
- b) The Clerk previously circulated a paper asking to change the numbering of the minutes so that when we actually move into the next year we restart our numbering from the 1st January. This was agreed and so from January 2020 the numbering of items will show /20 at the end.

098/19 General Power of Competence

The Clerk had previously circulated a paper asking for the councillors to consider adopting the General Power of Competence now they were eligible. A discussion was had and a councillor asked the Clerk what exactly would they have the power to do if they adopted it that they cannot do now? The Clerk advised the council of the extra power this gave the council and it was agreed that the General Power of Competence would be adopted. Proposed by Cllr Mrs S Young, seconded by Cllr Mrs C Shaw. Nine councillors were for and one abstained.

099/19 Child Protection Policy

Cllr Mrs S Young talked through the policy that was recommend by the OM&P committee. Proposed by Cllr Mrs S Young, seconded by Cllr Mrs D Ronaldson and agreed unanimously with the following amendments: 8th line add in 'and contractors', line 18 add 'and councillors bi-annually'.

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100/19 Loftin Way Crossing

The Clerk had previously circulated a letter from J Chandler County Councillor and a highways form from a resident regarding having a zebra crossing installed in Loftin Way. A discussion took place and it was decided that the City Councillors will take this up by canvassing the area and contacting the resident in question. Cllr Mrs C Shaw will write to the resident on behalf of the council.

101/19 Matters for Information

- Cllr Mrs C Shaw advised that she had received a letter from a resident regarding the incident that had taken place in Meadgate and how it had been reported on Essex Live. They had found it quite upsetting and painting the area in a very bad light. A discussion was had and it was agreed that Cllr Mrs C Shaw would draft a letter on behalf of the council.
- Cllr Mrs C Shaw advised that an allotment holder had enquired about a letter that had been sent round re the horse manure delivery being stopped. The Clerk said she would look into this.
- Cllr A Sosin advised that he would be attending the RCCE & ECC Community Library Briefing Session on the 21st May.
- Cllr Mrs V Sadowsky advised that the MECCG are setting up locality groups to encourage more local representation and asked all councillors to consider attending these.
- Cllr Mrs S Young advised that she was in the Rec Ground over the bank holiday around 8pm and found 3 young men trying to get into the locked 3G. She explained to them why it was not open at all times. The Clerk will add this to the next Grounds agenda to look at security and the possibility of opening one of the AWSC for free.
- The Clerk advised that she would be putting a questionnaire in the Baddow Times to give residents the chance to make suggestions on what they would like to see the council do for Great Baddow.
- The Clerk reported the incident that had taken place in the Rec Ground one evening with the Grounds Supervisor, GMO and some youths. The incident was reported to the police and they did attend.
- Cllr Mrs V Chiswell advised that a resident who was helping their elderly parent down the steps at the Parish Hall commented that it was hard to see the edge of the step. The Clerk will look into this and have the steps repainted.
- Cllr Mrs C Shaw advised that on election day the automatic door was sometimes closing too quickly before some people could get through. The Clerk will look into this and see if the closing time can be changed.

102/19 Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs V Chiswell and seconded by Cllr Mrs J Sosin. This was agreed unanimously.

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103/19 Staffing Update

The Clerk gave an update to the meeting on staffing matters relating to the Office staff and Grounds staff. Changes were agreed and an OMP meeting will be organised as soon as possible.

There being no other business, the meeting was closed at 9.55 pm

Signed.....*V. Curwen*.....Chairman.....*10.6.19*.....Date