



Grounds Committee Meeting

The minutes of the Grounds Committee meeting held at The Parish Hall, Great Baddow on **Tuesday 18th December 2018**

Present:

Chairman: Cllr Mrs S. Young Vice Chairman: Cllr. K. Ronaldson
Councillors: K Liley, Mrs V Sadowsky, P Sadowsky, Mrs J Sosin (Ex Officio), Mrs C Shaw (Ex Officio), Mrs D Ronaldson, A. Sosin
Officers: Clare Milligan, Parish Clerk
Michele Dixon, Grounds Supervisor

Public: None

550/18 **Apologies for Absence**
Cllr T Miller - Accepted

551/18 **Declarations of Interest**
There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

552/18. **Minutes**
Minutes of the Grounds Meeting held on 24th September 2018 were signed as a true record by Cllr Mrs S Young. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs J Sosin. Minutes of the Grounds Meeting held on the 29th October 2018 were signed as a true record by Cllr Mrs S Young. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs C Shaw

553/18. **Public Question Time**
No questions were raised.

554/18. **Clerk's Report**
The Clerk will e-mail the Rotary Club re the Baddow Races.

Following the proposal in the draft budget to dispose of several items of grounds machinery, the Grounds Supervisor confirmed that the Lfor Williams trailer and the white line marker have been traded in. The red walkalong sprayer has been repaired and the sale of the Turf Roller is still to be finalised.

555/18 **Grounds Supervisor Report**

- A section of the toddler area has had to be cordoned off during the winter months due to the build-up of moss making the area slippery when wet. The

A handwritten signature in black ink, appearing to be the initials "JS" followed by a flourish.

Grounds Supervisor will investigate to see if anything can be done to clear the moss.

- Following the disappearance of one of the bollards from around the CA carpark, an inspection was carried out by the Community Handyman where it was found that approximately seven bollards had rotted at the base and have therefore had to be replaced.
- An overhaul of the Sensory garden took place in October, with various sensory plants having been planted and the pergola repainted. A few additional plants will be added to the area once the warmer weather returns.
- Following the advert for a Weekend Games attendant a new member of staff will be joining us at the beginning of January. I would like to thank Mr John Graham for stepping in to help us with the changing rooms over the past 3 months.
- A few small components have had to be ordered for the Wicksteed Gym as it continues to suffer from minor vandalism.
- The Azalea bed in the village has been looking rather tired for a while despite having recently been tidied by the grounds staff. In view of this I thought that it would be a nice idea if all staff were asked to submit suggestions for improvements to the area and participate in its revitalisation in the spring, as part of a team building exercise.

556/18 **Security in the Recreational Ground**

A discussion was had regarding extra lighting in the Recreational Ground and the carpark at Buckleys. It was agreed to go ahead with installing a new light on the path ~~between~~ leading down from Rothmans to the teenage shelter as there is a black spot there. This will now be taken to F&GP. The Clerk has also been asked to investigate further the possibility of having solar lighting in Buckley's car park in liaison with Chelmsford City Council. Proposed by Cllr Mrs S Young seconded by Cllr Mrs C Shaw agreed unanimously.

557/18. **Forward Plan**

This was not available for the meeting and the clerk was asked to circulate this the next day to all councillors.

558/18. **Cemetery Update**

The Clerk advised that the tender is being drawn up for the drainage works and road works and will be circulated as soon as possible. The target is to start the work in May 2019 allowing for the slightly better weather. The Clerk and Grounds Supervisor are still gathering quotes for the required tree works

559/18. **Matters for Information**

Cllr Mrs S Young advised that TEG had informed her that they were going to start cutting back the shrubbery in the Donkey Fields/Luxfield

area that does not belong to the council. This was acknowledged. No action taken.

- 560/18. **Private and Confidential**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960 the meeting should be closed to the public and press by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs S Young and Seconded by Cllr Mrs C. Shaw
- 561/18 **Bowling Club Lease and Maintenance agreement**
An update was circulated, and the councillors agreed to 6.4 and 15.2 being taken out of the lease agreement for the Bowling Club House.
- 562/18 **Grounds Staffing**
The Clerk advised that Mr Shane Malins has been appointed as the new Weekend Games Attendant.
- 563/18 **Next meeting**
The next meeting will take place on Monday 25th March 2019.

There being no other business, the meeting was closed at 9.00 pm

Signed..........Chairman.....*14th January 2019*.....Date

The Parish Hall, 19 Maldon Road, Great Baddow, Chelmsford CM2 7DW
Tel: 01245 472937 e.mail - info@greatbaddowparishcouncil.co.uk