



Minutes of the Organisation, Methods and Personnel Committee

The Committee met at 8:00 pm on **Monday 15th April 2019** in Committee Room 1 at the Parish Hall, Great Baddow. Councillor Mrs S Young chaired the meeting.

Present: Councillors Mrs S. Young, Mrs C Shaw, Mrs J Sosin, Mrs D Ronaldson, K. Ronaldson, A Sosin

In attendance: Clare Milligan The Clerk of the Council

048/19 Apologies for Absence

Apologies for absence were received and agreed from Cllr G Jarvis and Cllr Mrs V Chiswell.

049/19 Declarations of Interests

There were no declarations of any Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non-Pecuniary Interests.

050/19 Minutes

The minutes of the meetings held on 21st January 2019 with the following amendments; changing start time to 8pm, Cllr Mrs V Chiswell was not in attendance and gave apologies, were agreed and signed, proposed by Cllr Mrs S Young and seconded by Cllr Mrs J Sosin.

051/19 Public Question Time

There were no members of the public present

052/19 Clerk's Report

Nothing to report

053/19 Health and Safety Management system

The Clerk presented the updated version of the system and advised that all changes had been made. Cllr Mrs S Young proposed that the statement of Intent and Environmental Policy were accepted and taken to the next council meeting for approval and that the Health and Safety Management System was accepted and implemented and that the Clerk is to monitor the system and report back in a year's time to the OM&P committee on its progress and suitability for the council. This was proposed by Cllr Mrs S Young, seconded by Cllr Mrs C Shaw and agreed unanimously

054/19 Child Protection Policy

The Clerk distributed the updated policy and talked through the changes. Cllr Mrs S Young proposed that the policy be accepted and taken to the next full council meeting. Cllr Mrs C Shaw seconded and this was agreed unanimously.

V. Chiswell
13.5.19

055/19 Matters for Information

None

056/19 Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs J Sosin and agreed unanimously.

057/19 Staffing Update

The Clerk gave an update on the staffing issues. It was agreed that a working party would meet on Friday 26 April to discuss options for replacing the deputy clerk who is relocating. A report will then be taken to full Council.

There being no further business the meeting was closed at 9:30pm

Signed.....*V. Curwen*.....Chairman.....*13.5.19*.....Date